



Republic of Uganda

MINISTRY OF WATER & ENVIRONMENT

REQUEST FOR EXPRESSIONS OF INTEREST

**CONSULTANCY SERVICES FOR STRENGTHENING COMMUNITY PLANNING,
MOBILISATION SENSITIZATION AND CAPACITY BUILDING FOR; LOT 4-
KYENJONJO- KATOOKE AND LOT 5: BUIKWE TOWNS UNDER STRATEGIC TOWN
WATER SUPPLY SANITATION PROJECT
MWE/CONS/20-21/00062/4/5**

1. The Government of Uganda Through the Ministry of Water & Environment has allocated funds for the procurement of Consultancy Services consultancy services for strengthening community planning, mobilisation sensitization and capacity building for; Lot 4- Kyenjojo- Katooke and Lot 5: Buikwe towns under Strategic Town Water Supply Sanitation Project.
2. The Ministry of Water and Environment now invites eligible consulting firms to submit sealed expressions of interest for consultancy services.

Name of Service	Description of the Services
<p>Consultancy Services consultancy services for strengthening community planning, mobilisation sensitization and capacity building for; Lot 4- Kyenjojo- Katooke and Lot 5: Buikwe towns under Strategic Town Water Supply Sanitation Project.</p>	<p>Key activities per town/lot include:</p> <ul style="list-style-type: none"> • Stakeholder sensitisation meeting and design presentation • Conduct socio-economic baseline survey • Sensitise the communities on all way leaves • Mobilize and organize a ground breaking ceremony • Sensitise communities on hygiene and sanitation best practice • Sensitise the communities on environmental protection initiatives • Mobilize for new connections • Sensitize the communities on payment procedure. • Organize and conduct Operation and Maintenance (O&M) training • Mobilise and organise a project hand over meeting. • Mobilise and conduct an HIV/AIDS workshop • Sensitize the community on gender mainstreaming in water and environment activities • Conduct an “End of Implementation” survey <p>Duration; 18 months</p>

3. Interested consultants should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
4. The shortlisting criteria will include: **Experience in previous contracts of a similar nature; strategy in water related activities**, Personnel like Community Development Specialist/Team Leader, sociologist, Land Surveyor, Lawyer, Water engineer, Water and Sanitation Specialist. Successful bidders should not have conflict of interest in relation to the subject of the procurement, should not be suspended by PPDA, and must demonstrate legal capacity to contract. Bidders should also provide a **cover letter, valid trading licence, Certificate of Incorporation, Memorandum and Articles of Association, company profile, Powers of Attorney, evidence of being a local provider. "Local provider" means a provider registered in Uganda whose majority ownership is held by Ugandan citizens. Documents to be submitted in the bid as proof of eligibility to be a local provider include; Return of Allotment of Shares; and copies of the national identity cards or passports of the majority shareholders.** Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
5. Consultants may associate with other firms in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.
6. Preference schemes shall Not apply when evaluating Request for Proposals from the shortlisted consultants.
7. Interested eligible consultants may obtain further information at the address given below from **Monday to Friday, 08:00 – 17:00 hours, except on public holidays.**
8. Sealed Expressions of Interest must be delivered to the address below at or before **11:00 hours, 12th January, 2021**

Procurement and Disposal Unit

Ministry of Water and Environment

P.O.Box 20026

Plot 3-7 Kabalega Crescent

256 417-889481

9. The notice of expression of interest is available at the Entity's website at mwe.go.ug.

10. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	18 th December, 2020
b. Closing date for receipt of Expression of Interest	12 th January, 2021
c. Evaluation of Expressions of Interest	Within 15 working days from closing date
d. Display of shortlist	Within 5 working days from approval of shortlist by the Contracts Committee

**Permanent Secretary
Ministry of Water and Environment**