

TEL. GENERAL: +256 41 4505942

TELEPHONE: +256 41 4505945

+256 41 4505950

+256 41 4220203

+256 41 4321316

+256 41 4221198

FAX: +256 414505941

Email: [mwa@mwa.go.ug](mailto:mwa@mwa.go.ug)



MINISTRY OF WATER AND  
ENVIRONMENT

**P. O. Box 20026**

## **BID NOTICE UNDER OPEN BIDDING**

**Date: 10<sup>th</sup> July, 2019**

### **PROCUREMENT OF HOTEL SERVICES FOR JOINT SECTOR REVIEW 2019 IN KAMPALA - MWE/NCONS/18-19/00232**

1. The Ministry of Water and Environment has received funds to be used for the acquisition of Hotel Services for Joint Sector Review 2019 to be held in Kampala.
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the Open Domestic Bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and are open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8:00am to 5:00pm**
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX: 100,000/= (Uganda Shillings One Hundred Thousand Only)**
6. Bids must be delivered to the address below at 8(c) at or before **6<sup>th</sup> August, 2019 at 11:00am**. All Bids must be accompanied by a Bid Securing Declaration. Bid Securing Declarations must be valid until **23<sup>rd</sup> December, 2019**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **11:30am on 6<sup>th</sup> August, 2019**
7. There shall not be a pre – bid meeting
8. (a) Documents may be inspected at: **Ground Floor – Procurement & Disposal Unit  
Ministry of Water & Environment  
Plot 3-7 Kabalega Crescent Road –**

**Luzira**

**P.O. Box 20026, Kampala**

(b) Documents will be issued from: **Address on 8(a)**

(c) Bids must be delivered to: **Address on 8(a)**

(d) Address of Bid Opening: **Address on 8(a)**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	<b>10<sup>th</sup> July, 2019</b>
b. Pre-bid meeting/ Site visits where applicable	<b>N/A</b>
c. Bid closing date	<b>6<sup>th</sup> August, 2019</b>
d. Evaluation process	<i>(Within 20 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).).</i>

Kateregga John

**FOR PERMANENT SECRETARY**