



THE REPUBLIC OF UGANDA

**MINISTRY OF WATER AND ENVIRONMENT**  
**Plot 3-7 Kabalega Crescent Luzira P.O. Box 20026 Kampala- Uganda**

**BID NOTICE UNDER**  
**OPEN DOMESTIC BIDDING**

**PROVISION OF CLEANING SERVICES FOR MISTRY OF WATER AND ENVIRONMENT.**  
**LOT 1: HEADQUARTERS-LUZIRA AND LOT 2: DIRECTORATE OF WATER RESOURCES**  
**MANAGEMENT ENTEBBE.**

**PROC. REF. NO.: - MWE/NCONS/19-20/00007/1/2**

1. The Government of Uganda through the Ministry of Water and Environment has allocated funds to be used for provision of the above services.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Government of Uganda's Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 7(a) from **08:00 to 17:00 hours during official working days.**
5. The Bidding document in *English* may be purchased by interested bidders on the submission of a written application to the address below at 8 (a) and upon payment of a non-refundable fee of **UGX: 100,000 (Uganda Shillings One Hundred Thousand only).**
6. Bids must be delivered to the address below at 8(a) at or before **11.00 am on 10<sup>th</sup> October, 2019.** *All bids must be accompanied by a bid security in form of an Unconditional bank guarantee of Lot 1 Headquarters: UGX: 3,400,000 (Uganda Shillings Three Million Four Hundred Thousand only) and Lot 2: Entebbe: 1,300,000 (Uganda Shillings One Million Three Hundred Thousand Only).* *The Bid security must be valid until 15<sup>th</sup> May, 2020.* Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives, who choose to attend at the address below at 7(b) at **11.30 am on 10<sup>th</sup> October, 2019**
7. There shall be a pre-bid meeting and site visits on **23<sup>rd</sup> September, 2019** at **10:00 am** at Ministry of Water and Environment-Directorate of Water Resources Management- Entebbe and on **24<sup>th</sup> September, 2019** at Ministry of Water and Environment Headquarters-Luzira at 10.00am.
8. (a) Documents may be inspected, issued and delivered from: **Procurement and Disposal Unit, Ministry of Water and Environment, Ground Floor, Plot 3-7 Kabalega Crescent, Luzira, and P.O. Box 20026 Kampala.**
- (b) Address of Bid Opening: **Procurement and Disposal Unit, Ministry of Water and Environment, Ground Floor, Plot 3-7 Kabalega Crescent, Luzira, and P.O. Box 20026 Kampala.**

---

---

8. The Planned Procurement Schedule (subject to changes) is as follows:

| <b>Activity</b>  | <b>Date</b>   |
|--|---|
| a. Publish bid notice  | 11 <sup>th</sup> September, 2019  |
| b. Site Visit and Pre-bid Meeting                            | 23 <sup>rd</sup> and 24 <sup>th</sup> September, 2019   |
| c. Bid closing date  | 10 <sup>th</sup> October, 2019  |
| d. Evaluation process  | <i>(Within 20 working days from bid closing date)</i>   |
| e. Display and communication of best evaluated bidder notice | <i>(Within 5 working days from Contracts Committee award)</i>   |
| f. Contract signature  | <i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).</i> |

**The Permanent Secretary**

**Ministry of Water and Environment**