



**MINISTRY OF WATER AND ENVIRONMENT
WATER RESOURCES INSTITUTE**

FIELD VISIT FORM

Name of Institute/Organisation:
Relevant Theme:
Hosting Institution (s):
Contact Person Name: Contact (Email and Phone):
Format of the visit: Physical or Virtual
Introduction to the field visit: <i>(A brief about the site/project/stakeholders involved, location(s), beneficiaries, funding sources, duration)</i>
Specific Learning Objective for the field visit: <i>(The purpose of the field visit)</i>
Description of the field visit: <i>(Methodology, processes, technologies, steps, value chain, outcomes, impact)</i> <i>(for the virtual field visit attach the script of the video i.e. what the video is going to cover between 15 – 20 minutes)</i>
Logistical requirements and cost: <i>(For the physical field visits include SOP's, Maximum number of people)</i>
Field visit Programme: <i>(Activity, time, process, Q&A)</i>
Cost for conducting a field visit (within 50km of Kampala)
Total 4,000,000

PAYMENT INFORMATION

Account Name: UGANDA WATER AND ENVIRONMENT WEEK - UWEWK

Account number: 01503616838089

Name of Bank: DFCU

Branch: Entebbe

Mode of payment: **Electronic Transfer, over the counter, cheques, TTs**

*Please send your request to the Secretariat on uwewk@mwe.go.ug and copied to wri.uga@gmail.com not later than **Friday 23rd February 2024**.*

Your request will be confirmed upon payment of the costs associated with organizing and carrying out the field visit during UWEWK2024. Kindly send your evidence of payment to Secretariat on: uwewk@mwe.go.ug; and copy to wri.uga@gmail.com.

CONTACTS US:

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